



STATE OF WISCONSIN
Department of Employee Trust Funds
Robert J. Conlin
SECRETARY

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September 21, 2020

Jim Kelly
Vice President, U.S. Public Sector
Morneau Shepell Ltd.
115 Perimeter Center Place NE, Suite 1050
Atlanta, GA 30346

Rachel Colonna
Account Executive, Public Sector
Benefitfocus.com Inc.
100 Benefitfocus Way
Charleston, SC 29492

Subject: Notice of Intent to Award, RFP ETI0050 Insurance Administration System

Dear Ms. Colonna and Mr. Kelly:

The State of Wisconsin Department of Employee Trust Funds (Department) hereby issues an intent to award a contract for an insurance administration system pursuant to the Department's RFP ETI0050 (RFP) to both Morneau Shepell and Benefitfocus. This award is contingent upon the successful demonstration and quality of performance of a proof of concept (POC) exercise and successful contract negotiations with the best performing POC vendor, as permitted in RFP Section 3.8 Contract Award and Section 3.9 Proof of Concept.

The bid abstract for this solicitation is on the following page.

The POC is scheduled to start in early 2021 and take 7-9 weeks with each awarded vendor. The Department will provide both vendors the POC criteria.

After completion of the POC, the Department may proceed with contract negotiations with the vendor deemed to have performed best in the POC exercise. The term of the contract will be approximately ten (10) years through December 31, 2030, with the potential for three (3), five (5)-year extensions (through 2045) subject to successful contract negotiations.

As required in RFP Section 3.12, should a vendor choose to appeal the intent to award decision herein, the vendor must provide the Department with notice of intent to appeal within five (5) business days of the date of this letter by emailing ETFSMBProcurement@etf.wi.gov. Appeal letters must be received by email within ten (10) business days of the date of this letter.

The Department is not obligated to contract with either party. This letter is only a notice of intent to award a contract and does not constitute a contractual commitment.

Respectfully,

DocuSigned by:
Joanne Klaas
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Joanne Klaas
Contracts Specialist-Advanced
Wisconsin Department of Employee Trust Funds
Email: ETFSMBProcurement@etf.wi.gov

- cc: - RFP Proposers: Benefitfocus, Businessolver, Health Plan Services, Morneau Shepell
 - RFP Evaluation Committee
 - ETF Procurement File, ETF Secretary's Office, ETF Office of Legal Services
 - Public Notice on ETF's website at <https://etf.wi.gov/node/15551>

FINAL BID ABSTRACT for ETF RFP ETI0050 Insurance Administration System

	Benefitfocus	Businessolver	Health Plan Systems, Inc.	Morneau Shepell
TOTAL General & Technical Scores (App 6 + App 7 = 900 points)	531	454	456	590
FORM H - Cost Proposal (App 8 = 100 points)	100	*	*	34
TOTAL SCORE (App 6 + 7 + 8 = 1000 points)	631	454	456	624

*cost proposal not opened or scored because vendor's technical score was more than 100 points less than the highest scored technical proposal and therefore not reasonably apt to win the award